

<b>Report Author</b>	Martin Barlow
<b>Head of Service</b>	Tricia Morrison
<b>Joint Managing Director/Strategic Director</b>	David Carter
<b>Portfolio Holder</b>	Councillor Kam Kaur

### Checklist

<b>Urgent matter?</b>	No
<b>Confidential or Exempt?</b>	No
<b>Is the decision contrary to the budget and policy framework?</b>	No

<b>List of Reports considered</b>
<p>Link to published proposed decision report:</p> <p><a href="https://democratic.warwickshire.gov.uk/cm5/CalendarofMeetings/tabid/128/ctl/ViewMeetingPublic/mid/645/Meeting/4160/Committee/557/Default.aspx">https://democratic.warwickshire.gov.uk/cm5/CalendarofMeetings/tabid/128/ctl/ViewMeetingPublic/mid/645/Meeting/4160/Committee/557/Default.aspx</a></p>

<b>List of Background Papers</b>
None

<b>Members and officers consulted or informed</b>
Councillors Timms, Singh Birdi, O'Rourke, Dirveiks, Kaur

Agreed  
 DG Carter  
 15.9.2017

# Officer Decision Record – Approval to Proceed with Procurement – Provision of Audio Visual Equipment for Schools

<b>Chief Officer taking the decision</b>	David Carter (Joint Managing Director – Resources)
<b>Date of Decision</b>	

## Decision Taken

- 1) That the Joint Managing Director for Resources approves proceeding with an appropriate procurement process for the provision of Audio Visual Equipment for Schools.
- 2) That the Joint Managing Director for Resources approves and authorises the Head of Performance and ICT Services to enter into all relevant contracts for the provision of Audio Visual Equipment for Schools, on terms and conditions acceptable to the Head of Law and Governance.

## Reasons for Decisions

The Constitution requires that this decision is made by the relevant Chief Officer

## Background Information

This notice gives approval to proceed with the procurement for the Provision of Audio Visual Equipment for Schools. The Kent County Supplies (KCS) framework “Interactive AV & IT Hardware Solutions Y16019” will be used as the route to market.

The benefits of using this framework are that a) it is fully compliant with the Public Contract Regulations 2015, b) there is a good choice of specialist AV suppliers on the framework and c) we can conduct a mini competition within the framework, removing the need to conduct a full and lengthy supplier evaluation.

A contract coming from this procurement exercise is expected to be for a one year term with options to extend it to a maximum of two further years.

Over a three year term predicted spend is expected to be in the range of £675,000. However this is dependent on the schools demand.

This Procurement is the renewal of an existing requirement without significant changes.

## Financial Implications

Any costs associated with this contract will be met from within the resources allocated to the service.